

**Chesapeake Regional Local Human Rights Committee
October 11, 2011
Compass Youth Services, LLC
7460 Central Business Park Drive
Norfolk, VA 23513**

Members Present:

Dr. Martin Powell

Dr. William Austin

Sabrina Porter

Advocate:

Stewart Prost

Providers Present:

Natasha Curry, IHCCS, Inc.

David Owen, Compass Youth Services

Deborah Powell, Institute for Family Centered Services

Sharon Harper, Our Summer Place

Susan Schering, Riverside Shore Memorial Hospital

Chris T Belin, Crestar Health LLC

Sonya Russell, Crestar Health LLC

Janine Braham, Crestar Health LLC

Valencia Ballard, Circle of Friends Day Support, In-Home Support

Elicia Williams, Circle of Friends Day Support, In-Home Support

Ricky Sykes, Joy Haven

Nancy Green, Chosen Hands Home, LLC

Sean Alvarado, National Counseling Group

I. Regular Session Call to Order:

Dr. Powell Chair of the committee called the regular session to order at 6:25pm Eastern Daylight Time and Sean Alvarado recorded the minutes.

II. Approval of Minutes July12, 2011:

The minutes of July 12, 2011 meeting were reviewed. Dr. Powell made motion to have the minutes accepted; Dr. Austin second the motion and the minutes were accepted as correct.

III. Old Business:

The committee revisited the tabling of Crestar's request for affiliation, as well as the review of their documents submitted.

IV. New Business

Dr. Powell addressed the rotation of the position of a recorder that's in existence of the secretary/ recorder for the LHRC meetings. Dr. Powell further verbalized that the rotation should be completed at the close of today's meeting.

Newly appointed secretary/recorder:

- The position of recorder was appointed to Natasha Curry of In-Home Clinical and Casework Services.
1711 Church Street, Suite D
Norfolk VA 23504
(757)623-8985
(757) 623-4516 – fax
inccs@verizon.net

Crestar Health is requesting affiliation

Dr. Powell reported the receipt of the changes to Crestar's policy and procedure documents.

- **Behavior Management policy**
Recommendation that verbiage related to restraints needed to be consistent with regards to supporting their program's policy and procedure manual.
- **Committee approved the request for affiliation of Crestar, as well as their program rules and behavior management policies.**
Located at 1701 Church Street, Suite 4-D
Norfolk, Virginia 23504
Phone: 757-625-0003
Fax: 757-622-2590
www.CrestarHealth.com
- **Chosen Hands LLC is requesting affiliation**
- Nancy Green provided the committee with a description of her program as well as provided the committee with a prepared list of the program rules for review.
- Stewart Prost provided recommendations related to corrections to be made to their Behavioral Management Policies and Program Rule. The Program will provide the revised documents for committee review at the next meeting.
- Sabrina Porter moved that the committee accept Chosen Hands LLC affiliation with Chesapeake LHRC and approve their Behavior Management

Policy and Program Rules, with the understanding that all changes that were outlined in their program documentation will be made and resubmitted for review.

Compass Youth is requesting approval for Addition of Outpatient Services

- Stewart Prost reported that he has reviewed documentation for Out Patient Services. There were no changes needed to be made in their behavior plan. The LHRC voted to approve the affiliation of Compass Youth Services Outpatient Program, along with approving their Behavior Management Policies and Program Rules.

Our Summer Place request for expansion of a four bedroom group home

- The committee tabled the request until the next meeting; Mr. Stuart Prost recommended that Our Summer Place resubmit their request.

V. Program Updates

*** Star = In attendance**

Provider	Peer-to-Peer Issues	Abuse/Neglect Allegations	Complaints	Hr Issues	Changes	Licensing/HR Review	Deaths/Serious Injuries/Incidents
Chosen Hands Home LLC*							
Circle of Friends	N	Y	N	N	N	N	Y
Joy Haven, LLC*	N	N	N	N	N	N	N
Compass Youth Services, LLC*	N	N	N	N	N	Y	N
Crestar Health LLC*							
IFCS *	N	N	N	N	N	N	N
Our Summer Place, Inc *	N	N	N	N	N	N	Y
IHCC S, Inc.*	N	N	N	N	N	N	N
Riverside Shore Memorial Hospital *	N	N	N	N	N	N	N
National Counseling	N	N	N	N	N	N	N

Group *							
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Provider	Comments (for items marked Y above)
Chosen Hands Home LLC	.
Circle of Friends	Executive session
Joy Haven, LLC	.
Compass Youth Services, LLC	
Crestar Health LLC	
IFCS	
Our Summer Place, Inc	Executive Session
IHCCS, Inc.	
Riverside Shore Memorial Hospital	
National Counseling Group	

VI. Advocate's Report

Advocate's Report: Here is a summary of my remarks:

- In addition to hiring Ms. Hillary Zaneveld, the Office of Human Rights is recruiting for an additional advocate to work in the Williamsburg office.
- Mr. Prost went over the timeframes for the Quarterly and Annual Reports. The report that was to be submitted to the committee covers the period from July 1-September 30, 2011. The next quarterly report would cover the period from October 1-December 31, 2011. This would be the report presented to the committee in January, 2012. The Annual Report would cover the period from July 1-December 31, 2011, and would be submitted to the committee on January 15, 2012. These reports should also be sent to the Office of Human Rights.
- Mr. Prost indicated that there was an applicant for the committee that will be interviewed by the committee later in this meeting, that there was one opening on the committee. The two current openings are for a consumer and the other can either be filled by a consumer, family member, or interested professional.
- Based on the recommendation of the Human Rights Advocate, a motion was made to empower the Chairperson to appoint a two person sub-committee to review requests for affiliation, approve restrictive programs, and interview prospective members. The motion passed unanimously.

VII. Open Forum:

VIII. Executive Session

A motion was made and passed that the LHRC enter into an Executive Session pursuant to Virginia Code Section 2.2-371 (A) for the purpose of reviewing serious incidents from Circle of Friends and to interview a prospective committee member:

- A motion was made to come out of Executive Session. Upon reconvening into public session, the LHRC unanimously certified to the best of each member's knowledge, only public matters, lawfully exempt from statutory open meeting requirements, and only public business matters identified to the motion to reconvene this session, the Executive Session, were discussed in the Executive Session. The committee voted unanimously to recommend to the State Human Rights Committee voted on the appointment of Mr. Malcolm Boykins to this LHRC.
- It should be noted that Ms. Natasha Curry of IHCCS agreed to assume the clerical support function to the committee for the next year.
- Mr. Prost provided the annual training to committee member on the requirements of the Freedom of Information Act.

IX. Next Meeting Date: January 10, 2012

Compass Youth Services will provide the meal for the meeting

X. Adjournment